

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 15th August 2018 at 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting
	Mr. A. Crockett
	Mr. M. Smith
	Mr. B. Williams
	Mrs. J. Farmer
	Dr. P. Sudbury
Parish Clerk	Ms. Jenny Welham

1. To receive apologies for absence

Mr. D. Booth. District Councillor D. Nimmo-Smith
Cllr. S. McGurk not present.

2. To receive Declarations of Interest
None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.
Four members of the public to speak on Planning Applications. One member of public asked what was happening regarding the Neighbourhood Plan Group restarting their meetings.
Cllr. Botting replied that the Group intent to look at restarting at the end of September, the member of public then left the meeting.

4. To approve Minutes of the Parish Council Meeting held on 15th August 2018.
Page 37 last paragraph typing error, resent should be resend, corrected.
Approved as a True Record.

5. Matters arising from those Minutes not on the agenda elsewhere.
None.

6. GDPR Info – Update from Data Protection Officer.
GDPR advised that they need to conduct training and therefore it is not appropriate at a public meeting. Will reschedule a date with them.

7. Planning Applications

P18/S2634/HH (Householder) : Other. Proposal: Proposed two-storey rear extension, front porch and replacement garage Address: Black Lion Cottage Greenmore Woodcote RG8 0RD.

SODC Countryside officer has a holding objection pending a Bat survey. The Parish Council have no objections pending the Bat survey.

P18/S2710/FUL (Full Application) Minor Proposal: Variation of condition 1 (approved plans) - to application ref P17/S1690/RM. (Reserved Matters application following Outline Approval P15/S3449/O) to introduce a balcony and make changes to rooflights, solar and PV panels. Address: Red Lane Bungalow Red Lane Woodcote RG8 0PD.
Parish Council have no objections.

P18/S2616/HH (Householder) Other Proposal: Erection of a part single, part two-storey rear extension to include the demolition of existing small side extension. Addition of pitched roof and render to the smaller existing garage and conversion of the larger existing garage into an annex. Address: 28 Whitehouse Road Woodcote RG8 0SA.

The Parish Council have no objections, but make one condition that the Garden Room on the plan is ancillary accommodation only and is not at any point converted into separate accommodation from the main dwelling.

7.1 Applications Granted by SODC:

None.

7.2 Applications Refused by SODC

None.

7.3 Other Planning Matters

The matter of the reply letter from SODC to the Parish Council was discussed. Cllr. Botting & Cllr. Smith had met with Ricardo Rios SODC and some of the Planning Officers on 29th August. The Councillors are proposing that the PC now submit a FOI request to SODC requesting information regarding the methodology they used to gather the data for their “sense check” referred to in their reply letter.

It was also discussed that a reply letter be sent to John Howell MP and D. Nimmo-Smith District Cllr. Making it clear that the PC do not accept the explanations made in the SODC reply, and to request meeting both these members to discuss this matter. Copy of this letter to Holly Jones SODC (R..Rios Manager), Felix Bloomfield SODC Planning, and the CEO of Chiltern Conservation Board.

The Parish Council agreed these two actions.

Cllr. Botting to draft the FOI request and letter for the Clerk to action.

8. Finance

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
20/08/2018	MJ Courtmarkers Ltd	783	£2,784.00	VH Floor refurb & lines
30/08/2018	British Telecom	DD	£91.86	Monthly line/BB
03/09/2018	Rialtas Business Solutions Ltd	784	£142.80	Rialtas Business Solutions Ltd
03/09/2018	Kings Tree Care Services LTd	785	£288.00	Removal dead tree
03/09/2018	Swift Office Stuff Ltd	786	£40.98	Stationery
03/09/2018	ABA Construction Ltd	787	£582.00	Climbing frame repair
			£3,929.64	

Approved.

SODC have advised that the 2nd half precept £35,468.50 should be transferred into the Bank Account with a few days.

8.1 Quotations/Grants received for review/approval.

None.

9. Community Land Trust – Update on progress.

Cllr. Williams reported that progress had been made and policy matters had been resolved.

A CLT development does not count towards 40% affordable housing unless the CLT is registered and it is subject to the same regulations as a Housing Society.

During discussions it has been recommended that Woodcote should aim for Rural Exception sites. A meeting with the Bursar of the Oratory School was held as a land owner they could become a CLT, as well as the PC setting up a Woodcote CLT. Various ideas and options were discussed with the Bursar.

Next step would be to register with the CLT Network, Cllr. Williams agreed to carry, a working group will likely need to be set up as the work will now begin to increase.

The PC agreed to this.

10. Reports from Other Village Groups

Village Hall Committee – Next meeting 10th September.

The VHMC and some Councillors had a meeting with the Youth Club regarding their Agreement with the VHMC and have discussed and made changes to the current Agreement. The changes have been agreed by both parties and a draft of the new Agreement is being drawn up for the next PC meeting.

Village Green – Due to meet at the end of this month. Some work around the green to the benches has been carried out.

11. Communications

The detail regarding the Zebra Crossing was published in the September Woodcote Correspondent. Cllr., McGurk not present so no further update.

12. Other Matters for Chairman

The Clerk advised that OCC highways had emailed stating the start of the Zebra Crossing will be one week later starting 24th September. The resurfacing on schedule for Monday 15th October one day.

The pathway from the new Zebra crossing across the Village Green to the rear of the Village Hall was discussed and it was agreed that the PC should approach the District Council for some of the Community grant funds for this project and the County Councillor who has locality grant funds for parish projects. Clerk to action.

Cllr. Smith updated the PC regarding the project for the fencing at the rear of the Village Hall for the Pre School outside space. The fencing will be recycled plastic and he asked what colour preference. The PC agreed brown and not multicoloured. Quote is awaited for the work.

Cllr. Smith reported that he had spoken to the Mobile Post Office and that this may not be a permanent arrangement in Woodcote, the mobile unit was a trial and it has to show usage and apparently it is low in Woodcote. Information awaited from the Post Office.

13. Correspondence

Letter received from a resident stating concerns regarding the Zebra Crossing and made points regarding traffic speeds.

Cllr. Smith to send draft reply to the Clerk to action as he has all the detail regarding the speed surveys carried out.

Email from resident living opposite the Chip Shop on Goring Road requesting more be done regarding the gap in the hedge to stop people crossing to the chip shop at that pointy and for double yellow lines to stop the parking. The PC advised the Clerk to reply with the position regarding Highways and to check the position regarding the hedge.

14. To note date of the next Parish Council Meeting: Wednesday 19th September 2018.

Meeting closed at 9.40pm

Signed.....Date.....